



* RETIREMENT**

I hereby voluntarily tender my resignation/retirement as an employee of Tulare County Office of Education. My last workday will be _____, 20_____.

My retirement date will be _____, 20_____. (Retirement only)

I understand my resignation/retirement may not be revoked once accepted by the Assistant Superintendent/Designee.

REASON (optional) _____

* TCOE group life insurance may be converted to a personal life insurance policy within 31 days from last date of employment. Contact HR Technicians if you want to consider converting your group life.

* After termination of any health benefits, you will be notified by mail of COBRA rights to continue insurance.

** Retiring employees must wait 180 days from retirement (effective retirement date from STRS/PERS) prior to being able to return to any type of employment or a consultant as a retiree at a STRS/PERS agency.

** Retiring employees will be notified by