

- < ~~Coordinate Award and Project Coordination efforts~~ for the purpose of reporting and discussing the status of the Local
- < ~~Develop effective nutrition and physical activity~~ for the purpose of supporting Nutrition Network programs that
- < ~~Evaluate Incentive Award~~ resource materials from outside sources for the purpose of meeting the needs and uses of
- < ~~Progress reports~~ measures (training outlines, photos, summary reports) for the purpose of submitting
- < Implements surveys/pre-post tests for the purpose of analyzing data and writing summary reports.
- < Maintains documentation for the purpose of preparing and presenting reports required by the funder.
- < Participates in community activities for the purpose of providing nutrition education/physical activity resources.
- < Partners with district staff development staff for the purpose of incorporating nutrition education and physical activity into the core curriculum.
- < Performs other duties as related for the purpose of program implementation.
- < Promotes physical activity programs for the purpose of enhancing the importance of physical activity for school-aged children.
- < Provides nutrition education for the purpose of teaching school-aged children the importance of healthy eating.
- < Supports community efforts toward nutrition and physical activity education promotion for the purpose of collaborating with community groups/coalitions.
- < Uses software applications for the purpose of creating and designing correspondence and simple data bases.
- < Utilizes modern office equipment (microcomputers, computer terminals, AV equipment and related application software for the purpose of program implementation.
- < Works with Project Coordinator, site and district staff for the purpose of collecting, compiling and preparing data and related information for mandatory yearly reports.
- < Works with the Project Coordinator for the purpose of coordinating, implementing, and monitoring of the Local Incentive Award program and program requirements.
- < Utilizes evaluation tools (surveys/pre-post tests, etc.) for the purpose of measuring the program progress.
- < Implements surveys/pre-post tests for the purpose of analyzing data and writing summary reports.

Skills, Knowledge and/or Abilities:

- < **Skills to:**