

**Job Summary:**

**Education Required:**

High school diploma.

Associate degree and/or Vocational degree preferred.

Two years of verifiable experience in a position providing PC support would serve in lieu of a degree.

**Experience Required:**

Two years experience working with Windows workstations and networks.

**Certificates, Licenses, Clearances, Testing and/or Bonding required:**

Valid California driver's license and proof of automobile insurance.

Department of Justice and FBI Fingerprint Response.

**FLSA Status:** Non-Exempt

September 2007

This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, creed, age, gender or disability. Inquiries regarding compliance procedures may be directed to our personnel office.

This organization complies with the Americans with Disabilities Act. Persons with a disability who may need some accommodation in the hiring process should contact our personnel office.

This organization is a Drug and Tobacco - Free Workplace

This organization requires a successful candidate to provide it with employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.