

Job Summary:

The job of Lead Assistive Technology Specialist is done for the purpose/s of providing assistance to students with disabilities in the use of assistive and adaptive technology to communicate, to meet educational (IEP) goals and to otherwise access the educational program and environment. The Specialist will be involved in the collaborative

supporting students, staff and parents/care givers in using assistive devices, computers and software. Provides technical guidance, support and training to the Assistive Technology Specialists.

Essential Functions:

Evaluates student needs for the purpose of determining appropriate technology and services to meet educational goals.

Locates/acquires specialized software and devices for the purpose of student use and support.

Recommends appropriate software, hardware and other assistive technology equipment for the purpose of student and staff use.

Installs or provides technology for the purpose of student and staff use.

Trains students and staff for the purpose of supporting technology use by students, staff and/or family/care givers.

Maintains current knowledge in assistive/adaptive technology devices, computers and software for the purpose of supporting students and programs.

Maintains computers and other technology for the purpose of supporting students and educational staff.

Records and organizes inventory and services data for the purpose of providing continuity of services to students and staff.

Transports self to school sites and other work-related sites in Tulare County for the purpose of providing Assistive Technology equipment and services to students, staff and related programs.

Makes minor repairs to computers and other technology for the purpose of supporting students and educational staff.