

Tulare County Office of Education
JOB DESCRIPTION

Job Title: *Staff Analyst I - ECEP (9766)*
Staff Analyst II - ECEP (9795)

Job Summary:

The job of Staff Analyst is to assist in the administration, budgetary, staffing and management activities in the Tulare County Office of Education, Early Childhood Education Program; to conduct analytical studies and develop recommendations for changes in internal procedures.

Distinguishing Characteristics:

- Maintain cooperative working relationships with co-workers, various a