

JOB DESCRIPTION

JOB TITLE: *Special Education Program Specialist - (2615)*

Job Summary:

The Special Education Program Specialist assists special day class teachers, resource specialists and general education classroom teachers; consults, coordinates, plans programs; and provides curricular resources for, and assesses the effectiveness of, the programs for students with exceptional needs. The Special Education Program Specialist shall also participate in inservice training, research, program development, and innovation of special methods and approaches. The Special Education Program Specialist may also be responsible for appropriate identification, assessment and educational programming for special education students.

Essential Job Functions:

Manages difficult cases to assure appropriate special education services are provided.

Designs and assists with the implementation of intensive programming for students to ensure that students receive an appropriate instructional program.

Ensures due process requirements are met to complete the appropriate development of Individual Education Plans.

Encourages innovative, special methods, approaches and programs to assure that students receive an appropriate instructional program.