

Develops and manages programs for the Friday Night that promotes expanding to develop of practice and

- < Develops and manages programs for the Friday Night that promotes expanding to develop of practice and
- < Collaborates with the purpose of determining that all assistant information and objectives are met.
- < Monitors program expansion and development to assure that the elements meet program objectives and principles for the purpose of assuring that program components are met in accordance with current youth development standards of pr

Writes and submits invoices to the funding source for the purpose of providing assurance that standards and performance objectives are being met.

Skills, Knowledge:

- < **Skills to**
 - Train individuals (youth and adults);
 - Facilitate meetings (to youth and adults) to reach outcomes;
 - Work with others to solve problems in a positive manner;
 - Create partnerships;
 - Communicate verbally and in writing;
 - Facilitate training events;
 - Work with technical consultants;
 - Write proposals and reports.
- < **Knowledge**
 - Youth principles;
 - Alcohol prevention;
 - Cultural concepts;
 - Middle school.
- < **Ability**
 - Manage a team;
 - Work with individuals and groups;
 - Work with partners;
 - Analyze and solve solutions;
 - Train a team;
 - Manage a team;
 - Work with a team.

Working Environment

The usual and customary physical requirements for performing the job's functions requires the following physical demands: lifting, carrying, pushing, pulling, some climbing and balancing; some stooping, kneeling, crouching; some significant reaching, bending and/or feeling. Generally the job requires 60% sitting, 20% standing. The job requires minimal temperature variations, a generally hazard free environment.

Experience Requirements

- < Job related experience and increasing levels of responsibility is required.