

Job Summary:
The job of Library Media Supervisor is done for the purpose/s of planning, organizing, and directing the programs, services and activities of Educational Resource Services (ERS) and is under the supervision of the Administrator II - Student Support & Academic Services. The duties include the supervision and evaluation of program staff in providing assigned educational or support services; the coordination of activities with other divisions; and the provision of complex technical and professional assistance to schools. The Library Media Supervisor is responsible for the de Tw(include t)o 8districts throughout the county.

Essential Functions:

- < Administers contractual agreements for the purpose of assuring compliance.
- < Advises the Administrator II - Student Support & Academic Services for the purpose of assuring that ERS activities, programs, and services further the goals and objectives of ERS.
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