

Job Summary:

The job of Program Director - CFNLP was established for the purpose/s of providing oversight to the California counties implementing Friday Night Live (FNL) model programs while developing relationships with potential partners/funders. Key functions of this position include identifying and pursuing additional programmatic and funding opportunities for the FNL system, as well as developing and overseeing the implementation of programs and processes across the state.

Essential Functions:

- < Coordinates/Oversees evaluation efforts for the purpose of ensuring that processes and collaborations are in place for evaluation of programs to occur and program effectiveness measured.
- < Creates reports, presentations and trainings for the purpose of promotion and sustain ability of the FNL program.
- < Develops program and budgetary proposals for the purpose of obtaining funding.
- < Develops training materials for the purpose of assisting FNL counties in such things as establishing youth councils or chapters which implement the FNL principles.
- < Develops/Facilitates processes and meetings with the statewide FNL programs and youth groups for the purpose of ensuring that appropriate materials are developed and the FNL system is educated on FNL principles and standards of practice.
- < Develops/Implements marketing to a variety of potential service systems and investors for the purpose of utilizing the FNL system to achieve their goals and objectives
- < Develops/Manages program budgets and objectives and goals for the purpose of ensuring that operations and activities are implemented and are in compliance with state rules and regulations.
- < Implements FNL within the state youth development framework for the purpose of providing consistency in the framework throughout the state of California.
- < Manages the Technical Assistance system for the purpose of ensuring that Technical Assistance services are provided efficiently and effectively.
- < Partners with statewide and community-based agencies for the purpose of building and strengthening collaborations which utilize a youth development approach.
- < Problem solves/Troubleshoots programmatic challenges for the purpose of supporting col(Bsy) Knowledge of:
 - youth development theory and practices;
 - alcohol and other drug prevention research;
 - presentation techniques;
 - budget/contract administration;