Tulare County Office of Education **JOB DESCRIPTION**

JOB TITLE: Foster Youth Services Coordinator (9753)

Job Summary:
Under general direction of the Assistant Superintendent, Special Services/SELPA Administrator, the Foster Youth Services Coordinator performs a variety of duties, working with child welfare services, courts, schools, and students in all phases of program implementation, and perform other essential job related work as required.

Essential Job Functions:

Facilitate the transfer of the Health and Education Passport for each foster youth. Research and interpret education laws pertaining to foster and homeless youth.